SWEETWATER SPRINGS WATER DISTRICT

BOARD OF DIRECTORS MEETING

MINUTES*

(*In order discussed)

Board of Directors Meeting
Regular Meeting
April 2, 2009
6:30 p.m.

Board Members Present:	Victoria Wikle Gaylord Schaap Wanda Smith Jim Quigley Ken McLean
Board Members Absent:	(None.)
Staff in Attendance:	Steve Mack, General Manager Julie A. Kenny, Secretary to the Board
Others in Attendance:	Mike Gogna, District counsel Jeff Duplicki, District counsel George Klineman Lloyd Guccione Quynh Nhu Le Sukey Robb-Wilder Jack Locey Julina Cross Dan Fein

I. CALL TO ORDER

The properly agendized meeting was called to Order by President Victoria Wikle at 6:30 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:30 p.m.)

District counsel Jeff Duplicki pulled Item VII-Closed Session from the Agenda.

The GM announced that Item V-F re Identity Theft Prevention Program had been changed to include both a resolution and an ordinance.

Director Wikle announced a new meeting management technique which she would be using to manage the Agenda.

III. CONSENT CALENDAR (6:33 p.m.)

Director Schaap moved to accept the Consent Calendar as submitted. Director Smith seconded. Motion carried 5-0. The following items were approved:

A. Approval of the Minutes of the March 5, 2009 Board Meeting

B. Approval of Operations Warrants/Online payments/EFT payments/Construction Warrants, and West America account activity

C. Receipt of Item(s) of Correspondence:
(1) Letter dated March 8, 2009 from Lloyd Guccione to the Board of Directors of Russian River County Sanitation District, Sonoma County Supervisors, and the community re RRCSD proposed fee increases 2009-10

D. Action to Approve Resolution 09-09, Destruction of Records

IV. PUBLIC COMMENT (6:33 p.m.)

Public comment was made by Dan Fein.
Public comment was made by Lloyd Guccione.
Public comment was made by Gaylord Schaap.

V. REGULAR ADMINISTRATIVE MATTERS (6:37 p.m.)

A. **(6:37 p.m.) Discussion/Action re Draft FY 2009-10 Budget.** The GM introduced this item and made a PowerPoint presentation. Board discussion ensued. Public comment was made by Lloyd Guccione. Further discussion ensued.

B. **(7:03 p.m.) Discussion/Action re Resolution 09-08, Award of Contract for CIP IV-A, Project 2.** The GM provided an overview of this item. Discussion ensued. Project Engineer Jack Locey provided comments. Public comment was made by Lloyd Guccione. District counsel Jeff Duplicki provided comments regarding answering public comment questions. Further discussion ensued. Direct Schaap moved to approve Resolution 09-08, Approving the Construction Project Budget and Authorizing the Award of Contract for the CIP Phase IV-A, Project 2, and Authorizing the General Manager Total Change Order Approval of $83,656 and Single Change Order Approval up to $25,000. Director Quigley seconded. Motion carried 5-0.

C. **(7:33 p.m.) Discussion/Action re Resolution 09-10, Rescinding Resolution 09-06 and Approving an Agreement for Engineering Services for CIP IV-B, Projects 1 and 2, and Authorizing the General Manager to Sign.** The GM provided an overview of this item. Discussion ensued. Public comment was made by Lloyd Guccione. Director Smith approve Resolution 09-10, Rescinding Resolution 09-06 and Approving an Agreement for Engineering Services for CIP IV-B, Projects 1 and 2, and Authorizing the General Manager to Sign, said design to be of an acceptable level to be “shovel ready” for grant and low cost loan opportunities.

D. **(7:43 p.m.) Discussion/Action re Ad Hoc Committees on Public Outreach and Updating District Policies & Procedures.** Director Wikle announced her interest in sitting on the Public Outreach Committee. The GM provided an overview and status report of the committees. Discussion ensued. Public comment was made by Lloyd Guccione. This item was agendized for the May Board meeting.

E. **(8:13 p.m.) Discussion/Action re Replacement for Board Member Ken McLean.** The GM provided an overview of this item. Discussion ensued. Comment was made by Jeff Duplicki. Further discussion ensued.

This item was agendized for a Special Meeting to be held on Wednesday, May 6, 2009, at 6:30 p.m.

Public comment was made by Lloyd Guccione.
Public comment was made by Mike Gogna.

Jeff Duplicki provided additional comments. Further discussion ensued. No further action was taken.

F. (8:31 p.m.)

(1) Introduction by title only and waive the full reading of the text of Ordinance 38, Adding Policy 3140 to the District's Policies and Procedures, Identity Theft Prevention Program.

(2) Discussion/Action re Resolution 09-11, Approving the Identity Theft Prevention Program of Proposed Policy Number 3140 to the District's Policies and Procedures.

The GM provided an overview of this item. Discussion ensued. Director McLean moved to approve Resolution 09-11, Providing for an Identity Theft Prevention Program Policy. Director Smith seconded. Motion carried 5-0. Director Smith moved to introduce by title only Ordinance 38, Adding Policy Number 3140 to the District's Policies and Procedures, Identity Theft Prevention Program. Director McLean seconded. Motion carried 5-0.

VI. GENERAL MANAGER'S REPORT (8:40 p.m.)

The GM provided an overview of the following subjects:

1. Laboratory Testing
2. Water production and sales
3. Leaks
4. CIP Phase IV-A
5. Water shortages
6. Water rights

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS (8:50 p.m.)

Director Wikle announced a May 9, 2009 Community Day Event at Riverkeeper Park.

VIII. CLOSED SESSION

(The Closed Session item was pulled from the Agenda.)

IX. ITEMS FOR THE NEXT AGENDA (8:52 p.m.)

1. Appreciation for the services of Ken McLean
2. Meeting Management Process
3. Ad Hoc committees
4. Public Hearing / Approval of Rate Restructure and Rate increase

5. Adoption of Ordinance 38 re Identity Theft
6. Public hearing / Adoption of FY 2009-10 Operating and Capital Improvement Budget

ADJOURN

The meeting adjourned at 8:56 p.m.

Respectfully submitted,

Julie A. Kenny
Clerk to the Board of Directors

APPROVED:

Wanda Smith: _____
Victoria Wikle: _____
Gaylord Schaap: _____
Ken McLean: _____
Jim Quigley: _____